MAY 1978

Constitution of WIXQ-WIXQ FM

Millersville State College, Millersville, PA

Preamble - We, the members of the Millersville State College radio station, do unite to establish and maintain this station as a student organization and do adopt for its government this constitution. Our purpose in doing so is to provide a means of student training and experience in radio broadcasting and to serve the interests and needs of Millersville State College and the surrounding community.

Article I - Name and Purpose

Section I - The name of this organization shall be the Millersville State College Radio Station with the call letters WIXQ.

Section 2 - The purpose of this organization shall be to operate a radio station for the entertainment and information of the students and faculty of Millersville State College and the surrounding community. WIXQ will strive to encourage in all ways an interest and understanding of radio as an artistic and educational medium.

Article 2 - Requirements for Membership

Section 1 - Every student of Millersville State College who is maintaining a minimum QPA of 2.0 and is not on social probation is eligible to be a station member of WIXQ. Exceptions to this rule will be considered on an individual basis by the FM Advisory Board. In addition, all freshmen and transfer students without QPA ratings are eligible to join.

Section 2 - A member of WIXQ is defined as a student enrolled at Millersville State College who fulfills one or more of the following qualifications: He/she must regularly attend meetings, report for scheduled work assignments, or hold office and perform duties in accordance with that office. A list of active members will be compiled and posted monthly by the station manager. Any disagreement as to membership will be decided by the executive council.

Article 3 - Management of WIXQ

Section 1 - The organizational structure and management of the radio station will accommodate all Federal Communication Commission regulations. All Executive Council officers, except the business manager, will hold at least a 3rd Class Radio - Telephone Operators License. It is understood that the Station Council, comprised of all department heads, is responsible to the Executive Council which is chaired by the station manager. When dealing with FM matters the Executive Council is responsible to the FM Advisory Board who, in turn, is responsible to the President of the College.

Section 2 - The Executive Council will consist of 5 elected student officers and is responsible for supervising the daily operations of the station. The station manager, program director, business manager, chief engineer, and news director comprise the Executive Council. The Executive Council and remaining elected officers, which include chief announcer, sports director, music director, production manager, traffic director, and promotion manager, comprise the Station Council. The Station Council members are responsible for their respective departments and any staff assistants they appoint. Any appointments made by the Station Council must be approved by the Executive Council.

Section 3 - In addition to the Executive Council, there shall exist the WIXQ FM Advisory Board. The Board shall work in close concert with the station manager and Executive Council members in the administration and operation of the station.

The Advisory Board is not responsible for the operation or administration of WIXQ's carrier current station. The membership of the Advisory Board consists of the five (5) members of the Executive Council, the Advisor of WIXQ, the Vice President for Student Affairs or representative, the Consulting Engineer, the Chairman of the Speech-Drama Department or representative, and the Director of Public Relations or representative.

Section 4 - Advisor: The Advisor shall be a member of the staff of Millersville State College and will work with the Executive Council. The Advisor shall not have a vote in station meetings. The approval of the College President must be obtained before a staff member can become an advisor.

Article 4 - Elections

Section 1 - Qualifications: All Station Council and Executive Council positions are elected. In order to qualify for an Executive Council position a person must have served two consecutive semesters as a station member by the time office is assumed. Prospective Station Council members must have completed one semester as a station member by the time office is assumed. All Executive Council candidates, except the business manager, must hold at least a 3rd Class Radio - Telephone Operators License by the day of elections.

Section 2 - Election procedures: An election candidate sheet must be posted in the station office three weeks in advance of the election and must be clearly marked as such. Station election will be held between March 1 and March 10. Preceding the election, the station manager will call an open meeting. This meeting will provide a forum for those running for office to state their plans for the station in the area they are interested in holding office. The Advisor of WIXQ will preside over this meeting. Questions may be asked by all station members present, as well as by the members of the FM Advisory Board. There will be no advertising or promotion allowed by any candidate. All elected positions shall be determined by an election open to all station members. Executive Council candidates must have a 60% majority of the members participating in the elections to assume office. Station Council candidates must have a simple majority of station members participating in the election to assume office. In the case of no clear majority or a tie, a run-off election will be held before the end of the semester. New officers will take office on the day after the last day of the semester.

Section 3 - Special Elections: In the event a Station Council position is vacated for any reason, the following procedure will be followed. A sign-up sheet for candidates will be posted for one (1) week. A station election will be held the following week, according to the procedure in Article 4, Section 2. In the event of an emergency, the Executive Council may fill any position on a temporary basis. Those appointed or elected by special election will assume office immediately and have the full rights and responsibilities of the respective position.

Section 4 - Removal and Resignation of Officers: A Station Council member may resign at any time by submitting a letter of resignation to the Executive Council. A station member may request, in writing, disciplinary action against a Station Council member. A vote will be taken after sufficient discussion and a 2/3 majority of Station Council members voting must be obtained for dismissal or suspension. Appeals may be made by either party to the FM Advisory Council.

Article 5 - Disciplinary Actions

Section 1 - Station members who violate this constitution, station policy, WIXQ By-Laws, or F.C.C. regulations may be suspended from further membership at the radio station for a time limit in accordance with the severity of the offense. Suspensions and other disciplinary actions will follow policy established by the Executive Council and WIXQ By-Laws. Appeals may be made to the Executive Council or the FM Advisory Board.

Article 6 - Station Meetings

Section 1 - The station manager is responsible for calling and presiding over all general station meetings, as well as all Executive Council meetings, except where specified by this constitution. The station manager may appoint a Station Council member to preside in his/her absence. Station Council members may call meetings concerning their respective departments. All meetings concerning the radio station will be open meetings and when possible posted in advance.

Section 2 - All station business shall be decided at a meeting at which a quorum is present.

Section 3 - For an Executive Council meeting, a quorum shall consist of three (3) Executive Council members. For a Station Council meeting a quorum shall consist of a simple majority.

Section 4 - At a meeting of the Executive Council where no more than three (3) members are present, a motion must have a unanimous vote for passage.

Article 7 - Ratification and Amendment Procedure

Section 1 - This constitution may be amended or ratified by a 2/3 vote of the Executive Council and of the FM Advisory Board, subject to the approval of the Student Senate. Amendment and ratification suggestions can be made by all station members.

Article 8 - By-Laws

Section 1 - WIXQ Executive Council shall enact such laws as are necessary to carry out the purpose of this constitution. These By-Laws shall be adopted or rejected by a simple majority vote of the Executive Council.